

MUSKEGO-NORWAY SCHOOL DISTRICT

School Board Meeting Minutes

Monday, August 15, 2005

7:00 p.m.

OPEN SESSION

CALL TO ORDER

A duly convened meeting of the School Board of the Muskego-Norway School District was held in open session in the Educational Services Center on Monday, August 15, 2005. The meeting was called to order by Board President Ray Schrank at 7:05 p.m. Ray Schrank verified the posting of the meeting according to all governing laws.

ATTENDANCE ROLL CALL

Roll was called by Board Clerk Daniel Kinnick. Present were: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

ADMINISTRATIVE ATTENDANCE

Superintendent Richard Drury and Robert Rammer

APPROVAL OF AGENDA

Motion - Daniel Kinnick moved, Mark Waltz seconded to approve the agenda. Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

VOTE FOR CLOSED SESSION

Motion - Daniel Kinnick moved, Mark Waltz seconded to convene into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of specific employees over which the Board has jurisdiction; Wisconsin Statute 19.85 (1)(e) for the purpose of considering collective bargaining matters. Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

The meeting adjourned to closed session at 7:06 p.m.

Respectfully submitted,

Daniel Kinnick, Clerk

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MUSKEGO-NORWAY SCHOOL DISTRICT

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7:30 p.m.

OPEN SESSION

CALL TO ORDER

Following conclusion of the closed session, the School Board of the Muskego-Norway School District reconvened in open session in the Educational Services Center on Monday, August 15, 2005 at 7:52 p.m.

ATTENDANCE

Present were: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

ADMINISTRATIVE ATTENDANCE

Superintendent Richard Drury, Robert Rammer, A. George Haynes, and Kelly Thompson

APPROVAL OF MINUTES

Motion - Daniel Kinnick moved, Mark Waltz seconded to approve open session minutes of 07/18/05, 08/01/05, and approve and hold closed session minutes of 07/18/05. Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

APPROVAL OF VOUCHERS PAYABLE

Motion - Paul Oman moved, Rick Petfalski seconded, to approve Vouchers Payable, General Fund, in the amount of \$1,476,340.55. Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

FINANCIAL REPORT

Paul Oman presented the financial report as of August 15, 2005.

STUDENT REPRESENTATION

None

PUBLIC FORUM

None

SUPERINTENDENT'S REPORT

None

PRESIDENT'S REPORT

None

BOARD MEMBER REPORTS

None

COMMITTEE REPORTS

1. Business Services Committee\Human Resources

Chairman Dan Kinnick reported that the committee discussed the possible refinance of the District's WRS (Wisconsin Retirement System) prior service liability. He noted that the item appears later on the agenda for discussion by the full Board. The committee also reviewed vouchers payable.

2. Educational Services Committee

No report

OTHER REPORTS

None

RESOLUTION/ACTION ITEMS

Employment Matters

Resolution 05/08/15 - 12-A (1) - Lake Denoon Middle School Teacher Contract Overloads

Motion - Mark Waltz moved, Lisa Voisin seconded to approve the following Lake Denoon Middle School teacher contract overloads, all of which are effective for the 2005/06 school year:

Diana Antholine	.09 - Reading/Writing
Michelle Ervin	.18 - Accelerated Math
Paula Gleason	.18 - French
Mary Johnson	.18 - Science
Mike Schultheis	.09 - Reading/Writing
Dennis Severin	.045 - Art
Michelle Trawicki	.18 - Reading/Writing
Amy Veit	.18 - Language Arts
Donna Wangard	.09 - Reading/Wring

Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Motion unanimously carried.

Resolution 05/08/15 - 14-A (2) - Bay Lane Middle School Teacher Contract Overloads

Motion - Jim Schaefer moved, Mark Waltz seconded to approve the following: Lake Denoon Middle School teacher contract overloads:

Mary Berman	.18 - Visual Art
JoAnn Wollman	.18 - Science

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Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Motion unanimously carried.

Resolution 05/08/15 - 14-A (3) - Employee Assistance Program Contract

Motion - Mark Waltz moved, Paul Oman seconded to approve a contract with the National Employee Assistance Program for the period September 1, 2005 through August 30, 2007 at a total cost of \$19,440 for the two-year term of this contract.

Mr. Rammer explained the value of services that are provided by through the employee assistance program.

Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Motion unanimously carried.

Resolution 05/08/15 - 14-A (4)(a) - Homebound Instructor Compensation

Motion - Rick Petfalski moved, Mark Waltz seconded to approve 2005/06 compensation for homebound instructor at \$23.00 per hour. Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

Resolution 05/08/15 - 14-A (4)(b) - Guest Teacher Caller

Motion - Paul Oman moved, Lisa Voisin seconded to approve the guest teacher caller compensation for 2005/06 at \$8,670. Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

Resolution 05/08/15 - 14-A (4)(c) - Non-Represented Employees Compensation

Motion - Paul Oman moved, Mark Waltz seconded to total package compensation for non-represented employees as discussed in closed session. Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

Resolution 05/08/15 - 14-A (4)(d) - Administrators Compensation

Motion - Mark Waltz moved, Lisa Voisin seconded to approve 2005/06 compensation for administrators as discussed in closed session. Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, and Lisa Voisin. Voting Nay: Rick Petfalski.

Motion carried 6 aye, 1 nay.

Resolution 05/08/15 - 14-A (4)(e) - Superintendent Compensation

Motion - Paul Oman moved, Mark Waltz seconded to approve 2005/06 compensation for the superintendent as discussed in closed session.

Mr. Petfalski requested that the Board conduct a goal setting review process for the superintendent.

Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, and Lisa Voisin. Voting Nay: Rick Petfalski. Motion carried 6 aye, 1 nay.

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Resolution 05/08/15 - 14-B - Donation - Muskego High School

Motion - Paul Oman moved, Rick Petfalski seconded to accept with thanks the donation of \$200 from Rick and Lisa Mock, designated for the "strength and conditioning" program. Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Motion unanimously carried.

DISCUSSION ITEMS

Discussion 05/08/15 - 15-A - Refinance of Prior Service Liability

Business Services Chairman Dan Kinnick reported that the committee is recommending that the Board approve the use of funds remaining from the 2004/05 budget plus additional funds from fund balance to refinance down to the sum of \$3,000,000 the District's prior service liability to the Wisconsin Retirement System.

Motion - Daniel Kinnick moved, Mark Waltz seconded to bring this item forward to the August 29, 2005 school board meeting as an action item.

Voting Aye: Ray Schrank, Jim Schaefer, Daniel Kinnick, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Motion unanimously carried.

Discussion 05/08/15 - 15-B - 2005/06 Budget

Business Manager George Haynes presented the first draft of the 2005/06 district budget. He noted that adjustments will be made when the revenue cap, equalized value, third Friday enrollment, and state aids are determined. He noted that the draft budget is based upon parameters agreed upon by the board and administration at its February 14, 2005 meeting.

Mr. Haynes explained that based upon the Governor's state budget veto, estimated aid to schools statewide will increase to an average of 66-2/3% from the previously estimated 63.5%. This represents an estimated \$2,355,759 increase in aid to Muskego-Norway resulting in an estimated property tax levy decrease of \$492,002. The target budget is \$45,827,571, a balanced budget after estimating the property tax levy, equalization aid, and other federal and state categorical aids.

The Board and administration had extensive discussion about the methods by which the state determines aid to schools based upon property values, revenue cap, and student enrollment. It was noted that final state aid will not be certified by the state until October 15 at which time the board and administration can finalize the budget in preparation for the Annual Meeting on October 25, 2005.

Mr. Haynes concluded his budget presentation by indicating that using equalized value known as of October 2004, the total levy is expected to be \$26,592,717, resulting in a rate that is estimated to be \$10.82 per thousand of assessed valuation, a decrease of \$.21 or 1.9% for school purposes only.

The Board will continue its discussion of the 2005/06 budget at the next school board meeting.

INFORMATION/FOLLOWUP

- I. State Aid projections

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2. Policy regarding student images/photos

The meeting adjourned at 9:09 p.m.

Minutes taken and transcribed by
Darlene Birdeau

Respectfully submitted,

Daniel Kinnick, Clerk

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