

**MUSKEGO-NORWAY SCHOOL DISTRICT**

***School Board Meeting Minutes***

**Monday, July 18, 2005**

**7:00 p.m.**

**OPEN SESSION**

**CALL TO ORDER**

A duly convened meeting of the School Board of the Muskego-Norway School District was held in open session in the Educational Services Center on Monday, July 18, 2005. The meeting was called to order by Board President Ray Schrank at 7:10 p.m. Ray Schrank verified the posting of the meeting according to all governing laws.

**ATTENDANCE ROLL CALL**

Roll was called by Acting Board Clerk Paul Oman. Present were: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Daniel Kinnick was absent.

**ADMINISTRATIVE ATTENDANCE**

Superintendent Richard Drury and Robert Rammer

**APPROVAL OF AGENDA**

Motion - Mark Waltz moved, Rick Petfalski seconded to approve the agenda. Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

**VOTE FOR CLOSED SESSION**

Motion - Rick Petfalski moved, Mark Waltz seconded to convene into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of specific employees over which the Board has jurisdiction. Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

The meeting adjourned to closed session at 7:12 p.m.

Respectfully submitted,

Paul Oman, Acting Clerk

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**MUSKEGO-NORWAY SCHOOL DISTRICT**

***School Board Meeting Minutes***

**Monday, July 18, 2005**

**7:00 p.m.**

**OPEN SESSION**

**CALL TO ORDER**

Following conclusion of the closed session, the School Board of the Muskego-Norway School District reconvened in open session in the Educational Services Center on Monday, July 18, 2005 at 7:34 p.m.

**ATTENDANCE**

Present were: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Daniel Kinnick was absent.

**ADMINISTRATIVE ATTENDANCE**

Superintendent Richard Drury, Robert Rammer, George Haynes, Bonnie Murphy, and Gary Rosploch

**APPROVAL OF MINUTES**

Motion - Paul Oman moved, Rick Petfalski seconded to approve open session minutes of 06/30/05. Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Motion unanimously carried.

**APPROVAL OF VOUCHERS PAYABLE**

Motion - Paul Oman moved, Rick Petfalski seconded, to approve Vouchers Payable, General Fund, in the amount of \$8,221,140.05 and vouchers payable Building Fund in the amount of \$420,429.79. Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Motion unanimously carried.

**FINANCIAL REPORT**

Paul Oman presented the financial report as of July 18, 2005.

**STUDENT REPRESENTATION**

None

**PUBLIC FORUM**

**Don Kangas**

**W174 S8102 Adam Court**

**Muskego, WI**

Thanks for PAC report/newspaper article regarding school boards

## **SUPERINTENDENT'S REPORT**

### **WRCT and WKCE Scores**

Dr. Drury reported that 97% of MNSD third grade students scored proficient or advanced on the WRCT (Wisconsin Reading Comprehension Test), seven students of whom scored 100%. In reviewing the results from 1998 through 2004, he noted that Muskego-Norway student scores steadily rose from 67% proficient or advanced in 1998 to the current 97%. MNSD students scored above the Wisconsin state average in each of these years. A recent Journal Sentinel article that featured comparisons of area school district's WRCT scores showed that only one other Waukesha County K-12 school district (Pewaukee - 97.5) scored higher than Muskego-Norway's 97.1. A more in depth report will be provided at a later date.

Recently published WKCE (Wisconsin Knowledge and Concepts Examination) scores showed that Muskego-Norway students 4<sup>th</sup> grade scores were the fourth highest in the county, 8<sup>th</sup> grade scores the third highest, and the 10<sup>th</sup> grade scores showed the greatest overall improvement.

### **Correspondence**

Dr. Drury read a letter from Mrs. Jean Prekop commending the district's support of the Odyssey of the Mind Program as well as a complimentary article written by Nicole Adrian in the Muskego Sun.

Dr. Drury read a letter of appreciation from Sue Jeske, Chairperson of the Relay for Life event sponsored by the American Cancer Society for the district's cooperation in providing facilities for the event.

A letter from the Schwenn family expressing appreciation for the summer camp program for special needs students was also read.

A letter from the Superintendent of the Waukesha School District was read which invited administration and board members to an open records study session on Thursday, August 4, 2005 at 6:30 p.m. Persons interested in attending are asked to contact the superintendent's secretary.

### **August/September Board Meeting Schedule**

It was recommended that board meetings be held on Monday, August 15, 2005, Monday, August 29, 2005, and Monday, September 19, 2005.

## **PRESIDENT'S REPORT**

None

## **BOARD MEMBER REPORTS**

None

## COMMITTEE REPORTS

1. **Business Services Committee\Human Resources**  
Paul Oman reported that at its meeting earlier this evening, the committee reviewed vouchers payable.
2. **Educational Services Committee**  
Mark Waltz reported that the committee met on Monday, June 20, 2005 to discuss the district's communication plan.

## OTHER REPORTS

Dr. Drury noted that a Building and Grounds Committee has been formed and will be meeting on a monthly basis. The next meeting will be conducted at 1:30 p.m. on Tuesday, July 26, 2005. Board members were invited to attend. Minutes of the June 22, 2005 meeting were provided for the Board's information.

## RESOLUTION/ACTION ITEMS

### **Employment Matters**

#### **Resolution 05/07/18 - 14-A (1) - High School Teacher Contract Overloads for 2005/06**

Motion - Jim Schaefer moved, Mark Waltz seconded to approve the following high school teacher contract overloads for the 2005/06 school year:

Mary Ajack	.09	Art of Film
Joan Blaha	.36	German
Erin Federl	.18	Foods II
Toni Hogue	.18	Foods I
Nancy Ihrcke	.27	Foods I and II
Stephanie Jansen	.18	Tech Ed Co-op
Lisa Lamb	.27	Hero & Contemporary Living
Dan Lenz	.18	Physics
Patrick Murray	.36	Autos I
Sue Ricca	.18	English
Kevin Rutzen	.09	Astronomy
Laura Schuh	.09	English
Nim Schutten	.18	Biology
Robert Scott	.09	Electricity

The citizen listed below requested clarification of the contract overloads:

**Don Kangas                      W174 S8102 Adam Court                      Muskego, WI**

Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.  
Motion unanimously carried.

#### **Resolution 05/07/18 - 14-A (2) - Associate Principal**

Motion - Paul Oman moved, Rick Petfalski seconded to approve Mary Chetney as an administrator effective July 19, 2005 for the 2005/06 school year under a 260-day contract at an

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annual pro-rated salary of \$76,000 to serve as Lake Denoon Middle School Associate Principal.

Assistant Superintendent Robert Rammer provided information about Mrs. Chetney's background and the selection process.

Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.  
Motion unanimously carried.

**Resolution 05/07/18 - 14-B - Bay Lane Middle School Gym Floor**

Discussion took place prior to a motion.

Bay Lane Principal Bonnie Murphy provided information about the request to replace the Bay Lane tile gym floor with a wood floor, noting that a synthetic floor had also been considered. The wood floor was deemed to be the most cost efficient alternative and provided a favorable warranty. Mr. Jim Kohler of ProStar, Inc. was present and provided the Board with information about the product and services included in his proposal. He also discussed the time frame for completion of the project, the cost of which was project at \$68,000.

The Board reviewed a letter from Mrs. Murphy inviting the Muskego Parks and Recreation Department to participate in this project. The letter requested that Parks and Recreation assist with a \$10,000 contribution to the project and one-third annual cost sharing for maintenance and service, since the department uses the gym facilities four days per week. It was noted that raising the two main rims was included in the proposal cost. Raising eight additional rims, if Parks and Rec so desired, would be at their expense.

The Board had considerable discussion of the project as well as the source of funding for the district's portion of the cost. In addition, a response has not yet been received from Muskego Parks and Recreation relative to its participation. It was noted that ProStar, Inc. has an established reputation with the district and has consistently been the low bidder on district projects. However, due to the project cost, it was considered advisable to secure cost estimates from additional vendors. The Board tabled this matter and will meet again on Monday, August 1, 2005 at 7:30 a.m. to review additional bids.

**Resolution 05/07/18 - 14-C - Shared Technology Services**

Motion - Mark Waltz moved, Lisa Voisin seconded to approve a resolution that the Muskego-Norway School District and the School District of Greenfield engage in a contract to share services of the Director of Technology Services for the provision of leadership and coordination of district technology related issues via a 66.0301 Shared Services Contract. Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

**Resolution 05/07/18 - 14-D (1) - Donations - Mill Valley Elementary School**

Motion - Mark Waltz moved, Lisa Voisin seconded to accept with thanks the following donations:

- (1) Ken Haima's gracious donation of 200+ hours of his personal time to improve and install the Mill Valley Elementary stage lighting system.

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(2) Muskego Players for their donation of stage lighting equipment.

Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

**Resolution 05/07/18 - 14-D (2) - Donations - Tess Corners Elementary School**

Motion - Mark Waltz moved, Lisa Voisin seconded to accept with thanks the following donations to Tess Corners Elementary School:

- (1) \$323.00 from Mr. Scott Dougherty
- (2) \$39.50 from the Boy Scouts and Girl Scouts

Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

**Resolution 05/07/18 - 14-D (3) - Donations - Lake Denoon Middle School**

Motion - Mark Waltz moved, Lisa Voisin seconded to accept with thanks the donations as noted on Mrs. Heller's memorandum and made a part of these minutes. Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

**Resolution 05/07/18 - 14-D (4) - Cultural Facilities Assistance Program**

Discussion took place prior to a motion.

Performing Arts Center Manager Steve Krause provided information about a grant application of \$3,700 to the Wisconsin Arts Board for the Cultural Facilities Assistance Program. He explained that the program's purpose is to assist new performing arts presenters to learn about the field of presenting the performing arts, increasing access to resources to present effectively, assessing community interests, strengthening organizational capacity, etc.

Ms. Kathy Grady spoke about training sessions supported by the grant to provide opportunity for community presenters to learn how to select, promote, and produce successful arts presentations to the community.

Motion - Mark Waltz moved, Lisa Voisin seconded to approve the Cultural Facilities Assistance Program. Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski.

Motion unanimously carried.

**DISCUSSION ITEMS**

**Discussion 05/07/18 - 15-A - 2005/06 Budget**

Administration was hopeful that the status of the State of Wisconsin Budget, as it relates to school funding, will be known by late August. It was noted that the district's budget must be adopted by September 19, 2005. Business Manager George Haynes pointed out the statutory publication requirements of the district's budget prior to the October 25, 2005 Annual Meeting.

The Board briefly discussed the Performing Arts Center Report for the 2004/05 school year.

**INFORMATION/FOLLOWUP**

None

**VOTE FOR CLOSED SESSION**

Motion - Mark Waltz moved, Lisa Voisin seconded to convene into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of specific employees over which the Board has jurisdiction and Wisconsin Statute 19.85 (1)(e) for the purpose of considering collective bargaining matters. Voting Aye: Ray Schrank, Jim Schaefer, Paul Oman, Mark Waltz, Lisa Voisin, and Rick Petfalski. Motion unanimously carried.

The meeting adjourned to closed session at 9:20 p.m.

Minutes taken and transcribed by  
Darlene Birdeau

Respectfully submitted,

Paul Oman, Acting Clerk

July 18, 2005